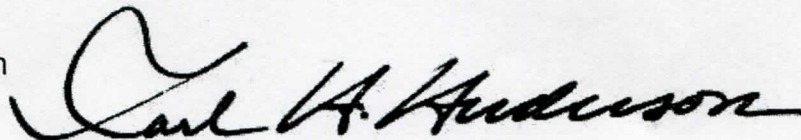


KNIGHTS OF COLUMBUS
1 COLUMBUS PLAZA
NEW HAVEN, CONNECTICUT 06510-3326

MEMORANDUM

TO: State Deputies
State Ceremonial Chairmen
District Deputies
Grand Knights



FROM: Carl A. Anderson
Supreme Knight

DATE: January 17, 2014

RE: First Degree Exemplifications by Video

Ensuring the growth of the Order today and in the future must be a perennial priority for fraternal leaders at every level of the Order. All of the good we offer to our Church and communities depends on councils continuously welcoming more and more qualified Catholic men into our ranks.

To facilitate the timely admission of new members, I am pleased to announce that, effective immediately, councils are authorized to host First Degree exemplifications using a new Supreme Council-produced video presentation of our initiation ceremonial.

It must be noted that many councils maintain certified First Degree teams that render an outstanding service by exemplifying the principles of the Order through the live presentation of our degrees. Live degrees remain the preferred method by which candidates are to be admitted and advanced through the degrees, and I encourage degree teams to continue to schedule frequent live exemplifications. The video presentation of the First Degree is meant to supplement their efforts and ensure that every prospective member can be admitted without unnecessary delay.

Please visit <https://www.kofc.org/oo> for additional instructions and to access the First Degree video online. A DVD copy will follow by regular mail in the coming weeks. If you have any questions, please feel free to contact the Ceremonials section of the Department of Fraternal Services at ceremonials@kofc.org or 203-752-4346.

cc. Board of Directors



KNIGHTS OF COLUMBUS

MAKING A DIFFERENCE FOR LIFE

MEMORANDUM

TO: Grand Knights, District Deputies, State Ceremonials Chairman
FROM: Gary R. Nolan, Vice President for Fraternal Training and Ceremonials
DATE: February 3, 2014
RE: First Degree Ceremonial Production

GN

Supreme Knight Carl Anderson has announced that a video presentation of the First Degree Ceremonial is available for councils to utilize when bringing in new members. This presentation is designed to aid any council lacking a degree team, or for those times when special circumstances prevent a degree team or the candidate from attending a First Degree Ceremonial. While the preferred exemplification of the First Degree is conducted by a skilled council team, this video presentation offers a quality second option. Please take note of the following:

- Safeguard all First Degree Ceremonial material, written or digital, and do not copy, distribute or post it online
- The ceremonial presentation site must be dignified and solemn
- It is preferable to have many members present to observe and support each candidate
- All laws and procedures as to the proper admittance of new members remain in effect
- All obligations taken in the First Degree apply, regardless of presentation method

Multiple options for using the presentation are available: by video with a DVD player, or via a laptop or other electronic device to project or display on a larger screen. Auxiliary sound is necessary for high-quality presentation, in all cases. Officers with access to "Officers Online" may download the video and additional instructions for computer use at <https://www.kofc.org/oo>.

Additional instructions are included with the video. Local action required when using the video includes:

- Candidate balloting, registration, signing the Constitutional Roll, and an explanation on keeping dues current will need to be completed prior to beginning the ceremonial
- Occasions to pause the presentation for local action are noted in the additional instructions and include: the Chancellor reminder, assurance of Grand Knight statements, rosary presentation and the compass viewing
- The concluding presentation of the lapel pin, membership card and the book *These Men They Call Knights* must also be completed during a pause in the ceremonial
- The Grand Knight will introduce the Supreme Knight's address during the new members segment of the production
- Following the Supreme Knight's address, the local members should close with prayer.

The First Degree Ceremonial video can be presented in many venues. The most preferable option for a time would be prior to a council meeting, following which the new member is welcomed and remains for the meeting. Process Form 100s as quickly as possible. Report the ceremonial on a Form 450 or 450C, and in the space provided for DEGREE TEAM COUNCIL #, write **VIDEO**; and also, please include your comments.